

Housing Authority of the City of Paso Robles
Monthly Board Meeting July 8, 2003

Present:	Chairman:	Mr. Chet Dotter
	Vice Chairman:	Mr. Raymond Hampson
	Commissioners:	Mr. Richard Stainbrook
		Mr. David Rouff
		Ms. Gladys Moore
		Mr. Leo Fisher
		Ms. Pearl Munak
	Sec/Dir:	Mr. Gene Bergman
	Recorder:	Ms. Blair Lowery
		Ms. Jessica Aguilar
Guest:	Mr. Ed Gallagher	
	Mr. Paul Viborg	

1. The meeting was called to order at 6:00 pm by the Chairman, Mr. Chet Dotter.
 - A. Mr. Hampson moved to accept the minutes of the May 13, 2003 meeting as mailed. Seconded by Mr. Fisher, passed.
 - B. Introduced guests: Mr. Ed Gallagher, Housing Programs Manager and Mr. Paul Viborg of Viborg Sand and Gravel
2. The Board reviewed the checks written and Monthly Report. Mr. Fisher moved to accept the Monthly Report and Checks Written as presented. The motion was seconded by Ms. Moore, passed. Mr. Fisher questioned future financial support of Donna Berg's program. Mr. Fisher stated that he had been informed that Ms. Berg's program receives \$2,500 each month from a local church that uses the facility on the weekend. There is some question among the Commissioners how many children from the Oak Park Housing Complex attend her program. Mr. Bergman notified the Board that he had requested a list of participants in February, but to date Ms. Berg had not supplied the information. Mr. Dotter requested that Mr. Bergman contact Ms. Partridge for assistance in obtaining the list. Ms. Partridge has been on vacation. Mr. Fisher moved to withhold any future funding of this program until such time Ms. Berg supplies a roster of children from Oak Park Housing attending her program. The motion was seconded by Ms. Moore and passed. Mr. Bergman was requested to send a letter to Ms. Berg informing her of the Board decision. Mr. Fisher asked if all of the storage sheds had been installed. Mr. Bergman stated that there are still a few yards that do not have storage sheds purchased by the Housing Authority. The Board would like all yards to have the same storage shed so the area would have a more uniform look from the street. If the reason given for not wanting one of our storage sheds is because of size the Board has authorized Mr. Bergman to install a second shed in the yard. The tenant must show proof that the additional shed is necessary.
3. Year End Report- Mr. Bergman reviewed the Year End Report with the Board and stated that there will be additional pages before it is complete.
4. Bids for Street and Parking Lot Paving – Michael Frederick \$166,800, Viborg \$156,345, and Ferravanti Paving \$103,570. Mr. Fisher moved to accept the Bid from Ferravanti Paving in the amount of \$103,570. The motion was seconded by Mr. Hampson, passed.
5. Playground Equipment - The Committee recommends awarding the bid to Kompan, Inc. Kompan had the most complete proposal, and proposed using the rubberized ground cover material under the equipment. The total bid amount is \$50,217.78. Mr. Stainbrook moved to accept this bid. The motion was seconded by Mr. Rouff, passed. The Housing Authority will dismantle and remove the old equipment.

6. Scholarship – Mr. Bergman reported that he had meet with Joel Martinez regarding his financial needs for college. Many of his expenses are covered through Grant and Scholarship, but there is still an amount that is not met. Mr. Bergman asked Mr. Martinez to bring in class registration for fall and grades from the quarter that he had just completed. Another applicant that had been interviewed, Ms. Sanchez, notified Mr. Bergman that she had been accepted to the new state college in Merced. She has been instructed to bring in her class registration. Ms. Munak stated that she had spoken to the Registration Office at Cuesta and was told that there was a substitute document that could be used for the Social Security card. Mr. Dotter asked Ms. Munak to check back with Cuesta and find out what document it was.
7. Application for part-time employee – Mr. Bergman notified the Board that there had been four applicants for the position. The Board decided the interview panel would consist of Mr. Hampson, Mr. Fisher, Mr. Bergman and Ms. Lowery. The interviews would take place Friday, July 11th in the morning.
The Board recommended that the staff be given written notice that Ms. Lowery will have authority while Mr. Bergman is on vacation.
8. Correspondence-
 - A. The Board reviewed the correspondence between the Nonprofit Corporation, Congressman Thomas office and HUD. The \$500,000 must be received before the completion of the complex. The money must be used to pay for construction and no pay down the loan.
 - B. Senior Housing – Mr. Dotter had been in contact with the project Architect, Mr. McCarthy. Mr. McCarthy had notified Mr. Dotter that the plans have gone to the contracted plan checker and there had already been some items questioned and request for additional information that has already been supplied. Mr. Dotter asked Mr. Gallagher to look into why this delay is being made. The Nonprofit Board has asked the Housing Authority Board to approve another \$25,000 draw from the \$100,000 approved. Mr. Stainbrook moved to authorize the draw, seconded by Mr. Rouff. Motion was passed.
9. Mr. Hampson asked if a proxy vote was possible with the Housing Authority Board. Mr. Bergman stated that the City Council cannot use proxy votes and the Housing Authority operates under the same rules.
Mr. Dotter asked Ms. Munak if she reached an agreement regarding the use of a locked room for the Homeless Coalition in the modular unit. Ms. Munak indicated that she had been trying to reach Mr. Michael Blank, but he had been on vacation. Since Mr. Blank's return they have been missing each other. Mr. Bergman notified the Board he had spoken with Mr. Blank and understands that there is a solution to this problem. Mr. Bergman stated that the Homeless Coalition may be requested to pay a small amount for utilities. Mr. Dotter does not feel that Homeless Coalition should have to pay anything since the Housing Authority and the City has done so much to help the other public agencies obtain this space.
Mr. Dotter presented to the Board information that he had obtained on modular units. Mr. Dotter informed the Board that the Nonprofit Board has asked Mr. McCarthy, the architect of record for the Nonprofit, to review the feasibility of installing additional housing units within Oak Park. Mr. Gallagher indicted that the city has not allowed modular units in multi-family housing. Mr. Stainbrook asked is HUD would allow the use of modular and infilling within Oak Park.
10. Adjourned at 7:40p.m.

